

PLEASE NOTE: THIS IS A DRAFT WORK IN PROGRESS. A FULL PLAN WILL BE PRESENTED TO THE SKC HWWB IN APRIL 2013

Paper to: South Kent Coast Health and Wellbeing Board, 5th Feb 2013

Title: Draft Action Plan for delivering the South Kent Coast Health and Wellbeing Board Work programme:

Work Programme Objective:	Actions:	Delivered by:	Timescale:	Comments:
1. Develop a local delivery plan for JSNA/JHWBS to input and inform the County-wide plans and meet local needs	Localise the County JSNA and approved by the SKC HWBB	Jess Mookerhjee –Assistant Director of Public Health	Already agreed at the SKC HWBB on (<i>insert date</i>). To be updated by (<i>insert date</i>)	To be used as a point of reference in the preparation of all other documents
2. Through the identification of local needs and gaps in current service provision, develop a shared vision of what Dover/Shepway will look like in 3 years (a rolling 3 year plan)	Localise the County Joint Health and Wellbeing Strategy and approved by the SKC HWBB with any comments recommendations fed back to the Kent HWBB	Project Executive Group		Once Kent JHWBS finalised
	Combine the above 2 documents and align/reference to the SKC HWBB Health and Wellbeing Strategy and Health Inequalities Action Plan:			
11. Develop a local Health Inequalities Action Plan	a. Capture data on variations across SKC practices	Jess Mookherjee	Feb 2013	
	b. Discussion and decisions on mainstreaming equity audit process into commissioning in CCG	Jess Moorkherjee & Karen ?	March 2013	To CCG Clinical Cabinet or appropriate committee
	c. Data and reports on public health outcomes to be updated in local needs assessment and outliers identified	Jess Mookherjee	March 2013	
	d. District Councils wider determinants of health targets identified and agreed	Rob Jackson & Michelle Farrow	March 2013	
	e. Practice visits with variations data	Dr Sarah Montgomery	Feb-March 2013	
	f. Relevant projects identified in VCS	VCS Rep	March 2013	
	g. Engagement with Clinical Groups on local inequalities	Dr Sarah Montgomery	March-April 2013	

Work Programme Objective:	Actions:	Delivered by:	Timescale:	Comments:
	h. Workshop using Heat Map data for CCG and partners to engage on joint priorities	Jess Mookherjee & Jo ?	April 2013	
	i. Draft HWBS and HIAP drafted	Project Exec Group	April/May 2013	
	j. Communication and Engagement through all partners	Project Exec group	April/May 2013	
	k. Workshop across all H&WB partnerships to cement priorities, empower communities and consider draft HWBS and HIAP	All	April/May 2013	
	l. SKC HWBB to consider HWBS and HIAP		May 2013	
3. Maximise opportunities to work together through whole system change, using projects such as Pro-active Care and Single Point of Access	<i>Actions to be inserted</i>	SKC CCG		
4. Develop an integrated commissioning support framework at the local HWBB level (to tie into the Kent Health Commission) 5. Input to the Adult Service Transformation Programme (led by Director of Strategic Commissioning, KCC) in Dover and Shepway	Rationalise draft Strategy and agree recommended commissioning priorities	Virtual Integrated Commissioning Group	<i>Dates to be inserted</i>	
	Identify financials and timelines			
	Engage DASP			
	Recommend Integrated Commissioning Strategy to SKC HWBB			
	Recommend Integrated Commissioning Strategy to Kent HWBB			

Work Programme Objective:	Actions:	Delivered by:	Timescale:	Comments:
	Agree Highlight reporting and regular intervals			
6. Adopt the South Kent Coast CCG Engagement Strategy and develop a plan of action	Draft Strategy presented to SKC HWBB	Karen Benbow	5 th Feb 2013	Has SKC CCG already signed off the Strategy?
	Comments and amendments from partners incorporated			
	Final Strategy presented to SKC HWBB	Karen Benbow	April 2013	
7. Identify potential opportunistic funding streams and projects and associated governance arrangements.	Explore potential parks and open spaces joint bid	Emma Jane Allen (DDC) & Jess Mookherjee	?	As agreed at SKC HWBB meeting on:
	Explore input from SKC HWBB to Migration Fund EU Bid	Roy Millard-South East Councils	SKC HWBB –5 th Feb 2013	
	Identify further funding opportunities	All	Ongoing	
	Discuss devolving or partnership agreement on Public Health Funding			
8. Maintain awareness and input, if necessary and required, to the Canterbury C4 CCG and Ashford CCG work programme to ensure 'whole population' links	Initial meetings to be arranged	Michelle Farrow		Dates are being discussed
	Agreement on how interaction of work and membership will flow			
9. Identify needs assessment and evidence base for	<i>Actions to be inserted</i>			

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intermediate care beds in Dover, potentially leading to a full business case.				
10. Develop sub-structures to ensure the ongoing work programme is efficiently and effectively delivered.	Draft sub-structure to be agreed at SKC HWBB	Michelle Farrow	SKC HWBB –5 th Feb 2013	
	Chairs of linked partnerships to be engaged			
	Wellbeing Group (if agreed to be established)	Project Executive Group	May 2013	
	Review of sub-structures		November 2013	
Project Objectives:				
Healthy Living Pharmacy				
Rogue Café				
Patient Knows Best				

Forward Plan key dates for SKC HWBB 2013/14:

Insert key dates to tie in with Kent HWBB

Date of SKC HWBB meeting:

Engagement on Kent Health and Wellbeing Strategy and Localisation of information

Consideration and discussion of Communication and Engagement Strategy

Consideration and discussion of CCG Operating Plans (SKC and C4G) for endorsement ahead of Presentation to Kent HWBB

To receive and agree the SKC HWBB Integrated Commissioning Plan for endorsement ahead of Presentation to Kent HWBB